Bid Data Sheet

|  | **Data relevant to the Bidders** |
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|  | The Procuring and Disposing Entity is:­­­­­­­  **Baylor College of Medicine Children’s Foundation – Uganda (Baylor-Uganda).** |
|  | The works consist of:   * **Demolishing the lower retaining wall** * **Reconstruction of a new retaining wall in accordance with the design** * **Repair of the upper retaining wall** * **Repair of the parking area** * **Underpinning the office structure – section of the laboratory** * **All other works in the BOQ** |
|  | The Procurement Reference Number of the Contract is: **BCM-0254-2023-RFQ** |
|  | The number and identification of lots comprising this Bidding Document is: **One**  The minimum and maximum number of lots a bidder may bid for is: **One** |
|  | The currency of the bid shall be in Uganda Shillings only.  The bid shall be valid for a minimum of 120 days from the date of bid submission closure. |
|  | The Procurement and Disposal Unit Shall be holding a pre-bid meeting or site visit as shown below;  Location: **Baylor-Uganda Head office in Mulago Hospital**  Date: **Monday, 06th March 2023**  Time: **10:00AM** |
|  | Site visit **Shall** be a mandatory requirement.-Only bids from bidders who visit the site shall be considered.Late comers shall not be entertained. |
|  | For clarification purposes only, Baylor-Uganda’s PDU address is:  Attention: **The Procurement Manager**  Street Address: **Block 5, Mulago Hospital**  Floor/Room number: **Baylor-Uganda COE, 1st Floor**  Town/City: **Kampala**  PO Box No: **72052**  Country: **Uganda**  Telephone: **+256-417-119100/200**  Electronic mail address: [procurement@baylor-uganda.org](mailto:procurement@baylor-uganda.org) |
|  | Baylor-Uganda PDU will respond to any request for clarification provided that such request is received no later than 12:00 p.m on 13th march 2023 |
|  | The bidder shall submit with its bid the following documents:   * Bid submission sheet * Trading license * Tax clearance certificate * Certificate of registration including Articles and Memorandum of Association * Power of Attorney |
|  | 1. Eligible Bidders   A Bidder, and all parties constituting the Bidder, shall meet the following criteria to be eligible to participate in public procurement:   1. The bidder has the legal capacity to enter into a contract with Baylor-Uganda; 2. The bidder is not: 3. Insolvent; 4. In receivership; 5. Bankrupt; or 6. Being wound up 7. The bidder’s business activities have not been suspended; 8. The bidder is not the subject of legal proceedings for any of the circumstances in (b); and 9. The bidder has fulfilled his or her obligations to pay taxes and social security contributions. 10. The bidder is not a member of the Contracts Committee or an employee of Baylor-Uganda. |
|  | A bidder shall not have a conflict of interest. Any bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if the bidder:   * 1. Has controlling shareholding with another bidder; or   2. Receives or has received any direct or indirect subsidy from another bidder; or   3. Has the same authorized representative for purposes of this bidding process as another bidder; or   4. Has a relationship with another bidder, directly or through common third parties, that puts the bidder in a position to have access to information about or influence the bid of another bidder, or influence the decisions of Baylor-Uganda regarding this bidding process; or   5. Submits more than one bid in this bidding process, except for alternative bids permitted under ITB 19. However, this does not limit the participation of subcontractors in more than one bid, or as Bidders and subcontractors simultaneously; or   6. Is associated, or has been associated in the past, directly or indirectly, with the consultant or any other entity that has prepared the design, specifications, and other documents for the Project or is being proposed as Project Manager for the Contract. A bidder that has been engaged by Baylor-Uganda to provide consulting services for the preparation or supervision of the works, and any of its affiliates, shall not be eligible to bid. |
|  | A Bid Security shall not be required.  A Bid Securing Declaration shall not be required. |
|  | Alternative bids to the requirements of the bidding documents shall not be permitted with respect to this procurement. |
|  | In addition to the original of the Bid document, a soft copy of the bid document shall be submitted on a flash disk(formatted, and containing only the bid document) enclosed in a clearly marked envelope and both must be delivered physically to the address below . |
|  | The bid document together with the flash disk shall be enclosed in one envelope, properly sealed, and marked as follows:  On the top of the envelope: “Bid for the Construction and Repair of Retaining wall at CoE-Procurement reference **BCM-0254-2023 -RFQ”.**  The Envelope shall be addressed as follows:  **The Procurement Manager**  **Block 5, Mulago Hospital**, **Baylor-Uganda COE, 1st Floor**  **Kampala** |
|  | The written confirmation of authorization to sign on behalf of the Bidder shall be:  **A Registered Power of Attorney if drawn and signed in Uganda; or a notarized Power of Attorney if drawn and signed outside Uganda.** |
|  | For bid submission purposes only, the Procuring and Disposing Entity’s address is:  **Baylor Uganda,CoE, Block 5 Mulago Hospital Complex.** |
|  | The deadline for bid submission is:  Date: 13th March 20223  Time (local time): 2:45 p.m |
|  | The bid opening shall take place at:  **Baylor Uganda,CoE, Block 5 Mulago Hospital Complex, on 13th March 2023,2:45 p.m** |